

CERTIFICATE COURSE ON

Registered Quality Manager

註冊質量經理人證書課程 (第十二屆)



HKqma

Hong Kong Quality Management Association

香港品質管理協會

[www.hkqma.org](http://www.hkqma.org)

Room 130, 1/F., Liven House

61-63 King Yip Street, Kwun Tong, Kowloon

May - June 2018

Supporting Organisations:

Minitab 

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Since 1973



# CERTIFICATE COURSE ON Registered Quality Manager

12<sup>th</sup> Intake



## INTRODUCTION 介紹

RQM program has come to the 12<sup>th</sup> Intake now. We have almost 80 graduates from this RQM programs. Apart from the wide recognitions from Mainland China and New Zealand, graduates learned practical tools, such as EFQM, Lean, Benchmarking, ISO9001 etc for their day-to-day working when they returned to their work places. This is an effective and comprehensive program that complete the key subjects in Quality within 5 days. The project makes RQM students understand the theories as well as application in real situation.

品質管制要由合資格的專業人員驅策。他們是企業的把關者，確保企業能提供良好產品及妥善服務，以滿足市場及客戶的期望。學員完成本品質管制課程後，將會掌握下列管理技巧：

- 應用品質管制工具解決問題
- 減少營運中的缺陷和浪費
- 增強客戶滿足感
- 消除營運過程中出現的衝突
- 建立企業形象

## PROGRAMME STRUCTURE 課程結構

本課程包括三個學科，學員應於五天內完成本課程。包括半天的項目討論。本課程以學科單元方式修讀。

## CURRICULUM 課程大綱

質量管理的戰略性計劃  
質量系統和模型  
卓越績效管理

課程特點：壹個課程 \* 可獲得以下國家/  
城市認證證書(中國·香港·新西蘭)

查詢：ANN SIT

電話：(852) 2581 2210

傳真：(852) 2581 2212

電郵：enquiry@hkqma.org

## DESIGNED FOR

Quality Management Officers, Supervisors, and Administrators who want to:

- receive formal training in the quality management field
- update himself / herself on the most updated developments in quality management function
- build a strong foundation to proceed to a high level of educational study in the subject of quality management
  - sharpen his or her practical skills in dealing with different quality management issues

## AWARD OF CERTIFICATE 獲得證書

學員成功完成課程及考試(**Open book**)取得合格成績，將獲得證書。

## HKQMA PROFESSIONAL TITLE REGISTERED QUALITY MANAGER (RQM)

香港品質管理協會 - 註冊質量經理專業名銜

持有此課程證書者，提交個人項目和通過考試(**VIVA Exam** 考試費用 **HK\$3,000** 及註冊費 **HK\$750**)，便獲得專業名銜(**RQM**)。

## \*PROFESSIONAL RECOGNITION 認可專業資格

持有**HKQMA**註冊質量經理專業名銜證書者，便有資格申請中國質量協會(**CAQ**)於內地專業名銜《**註冊質量經理**》，內地稱為(**CMQ**)。亦可以有資格申請成為與新西蘭品質學會的專業名銜認證。

## ENTRY REQUIREMENTS 入學者資格及學歷

香港品質管理協會普通及資深會員。

(有興趣人士，並附合入會要求，可即時申請成為會員)

## DATES AND TIME 日期和時間 (5天週六班)

2018年5月19日,26日及6月2日,9日,16日

上午 10:00am-1:00pm、下午 2:00pm-5:00pm

## LANGUAGE 語言

廣東話 (英文講義)

## VENUE 地點

稍後通知

## FEE 學費: HK\$6,000

**HKQMA** 及支持機構會員 10% 優惠

3人以上報名 15% 優惠

於5月15日前報名，可享有 10% 優惠  
(折扣優惠，只可享有其中一項)

## The Contents of RQM Program 3 basic Modules



<b>Management and Strategic Planning</b>	<b>Quality and Leadership</b>	<b>Excellent Performance</b>
<ul style="list-style-type: none"> <li>* Theories of management MBNQA or EFQM modules</li> <li>* ISO and other third parties quality systems</li> <li>* Business Process Re-engineering</li> <li>* Strategic Planning</li> </ul>	<ul style="list-style-type: none"> <li>* ISO 9001 Quality Management system</li> <li>* Incorporate quality management into business strategy</li> <li>* KPI Value Stream Mapping</li> <li>* Benchmarking</li> </ul>	<ul style="list-style-type: none"> <li>* PDCA Practice Theory of Constraint</li> <li>* Tools for Lean Toyota Production system</li> <li>* 4 Lean Levers</li> <li>* 5 S Practice</li> <li>* 6+1 Wastes</li> <li>* 7 Pillars of TPM</li> <li>* Problem-solving mindset</li> </ul>



**Hong Kong Quality Management Association**



**China Association For Quality**



**New Zealand Organisation For Quality**

**Special Offer**



**Quality Trainer®**

**Quality Trainer** teaches you how to analyse your data anytime you are online. This e-learning course includes animated lessons, quizzes and hands-on exercise to help you easily learn statistics and how to use **Minitab**. Learn to see your data. Enjoy free 30-day trial **Quality Trainer** subscription when you register for the **Registered Quality Manager** program.

Quality Trainer 告訴您如何隨時在綫分析數據。本電子學習課程包括動畫課程、小測驗和動手實踐練習，可幫助您輕鬆學習統計知識和 Minitab 的使用方法。了解如何查看數據。註冊Registered Quality Manager課程，可享受30天免費試用Quality Trainer。



HKQMA

香港品質管理協會  
註冊質量經理人證書課程報名表\_第十二屆  
(課程費用：HK\$ 6,000)

姓名：\_\_\_\_\_ 性別：\_\_\_\_\_ 國籍：\_\_\_\_\_

出生日期：\_\_\_\_\_ (年) \_\_\_\_\_ (月) \_\_\_\_\_ (日) 出生地點：\_\_\_\_\_ 會員編號：\_\_\_\_\_

身份證件：(身份證) \_\_\_\_\_ (護照) \_\_\_\_\_

通訊地址：\_\_\_\_\_

公司名稱：\_\_\_\_\_ 職位：\_\_\_\_\_

電話：(家) \_\_\_\_\_ (辦公室) \_\_\_\_\_ 手機：\_\_\_\_\_

傳真：\_\_\_\_\_ 電子郵件：\_\_\_\_\_

支援資料：列出所有高等教育，大學、學院等（另附最高學歷證書影本）

自	至	學院/大學名稱	地址	主科	學位種類	得到學位日期

工作歷史：

自	至	僱主（公司、機關）	職位

## PERSONAL DATA COLLECTION STATEMENT 個人資料收集聲明

The personal data provided on this form is used by HKQMA for purposes related to the processing of enrollment and course administration. Under the provisions of the Personal Data (Privacy) Ordinance, applicants have rights to request access to and make correction of their personal data.

申請人於此表格提供的個人資料，本會只會用作處理報名及課程行政的有關事宜。根據個人資料(私隱)條例，申請人有權查詢及更改其個人資料。

### IMPORTANT NOTE 重要通知

1. Receipt of this application form by HKQMA constitutes an official booking. Payment of fees must be received before the deadline of payment.

本會收到已填妥的申請表後會為申請人保留學位。學費必須在限期前繳付。

2. HKQMA reserves the right to reject any application in any circumstances and for whatever reasons. Payment of fees should only be construed as conditional acceptance of application.

本會保留在任何情況下及以任何原因拒絕任何入學申請的權利。申請者繳付學費後，仍須符合所有入學條件，其申請方可獲得接納。

3. Refund Policy of course fees paid: After course enrollment and with notice of more than 1 week prior courses starts - refund 80% - Notice less than 1 week before courses starts - refund 70% - Once course has begun - NO REFUND.

已繳費用的退還情況，已報讀課程並於開課前 1 個星期或以上通知退學 – 可退還 80%，少於開課前 1 個星期通知退學 – 可退還 70%，開課後通知退學 – 不獲退還。

4. HKQMA reserves the right to revise the subject without prior notice. Please see our website for the latest changes.

本會保留在無需事前通知的情況下對課程作出任何變動的權利。請留意本會網頁的最新情況。

I object to the proposed use of my personal data including, without limitation, name, age, gender, phone number, fax number, job title, academic and professional qualification, correspondence address and email address (“Personal Data”) for the purpose of sending me information relating to HKQMA’s latest developments, job matching support services, training courses and related events, and other marketing activities as may be organized by HKQMA.

本人反對香港品質管理協會使用本人的個人資料包括但不限於姓名、年齡、性別、電話號碼、傳真號碼、職位、學術及專業資格、通訊地址及電郵地址(“個人資料”)於推介本會最新發展、就業支援服務、培訓課程及相關的活動及其他由本會的推廣活動的用途。

### DECLARATION 聲明

1. I declare that all information provided in this application and the attached documents are, to the best of my knowledge, accurate and complete.

本人聲明在此申請表格及隨附文件所載的資料，依本人所知均屬完整真確。

2. I consent that if admitted, I will comply with all the Rules and Regulations stipulated by the Hong Kong Quality Management Association.

本人同意如所報讀課程獲取錄，本人定當遵守香港品質管理協會所定的規則及章程。

3. I have read the IMPORTANT NOTE in this application form and understood that the details of enrolment are subject to revisions in the course pamphlets and the latest changes in HKQMA website.

本人已細閱申請表格內的重要通知，並明白所有報名詳情均以本會課程單張及網頁的最新修訂為依歸。

4. I understand that Personal Data collected will be used for processing application for admission, registration, academic, administrative, research and statistical purposes and will also be used for marketing purposes, specifically for the purpose of sending you information relating to HKQMA’s latest developments, job matching support services, events and training courses. Personal Data will be treated in strict confidence. Unless otherwise agreed by me, Personal Data will not be transferred to any third parties.

本人明白所收集的個人資料將會作入學申請、登記、學術、行政、研究、統計及市場分析及用於推介本會最新發展、就業支援服務、活動和培訓課程的用途。個人資料會嚴格保密處理。除非獲得本人的同意，個人資料不會轉移予第三者。

**Applicant’s Signature**

申請人簽名 \_\_\_\_\_

**Date**

日期 \_\_\_\_\_

**Method of payment 繳費方法：**

Cheque ( ) [支票](#) / ATM ( ) [自動櫃員機](#)

1. Please complete and return this form together with a crossed cheque payable to Hong Kong Quality Management Association. Please send the payment to Room 130, 1/F., Liven House, 61-63 King Yip Street, Kwun Tong, Kowloon”.

將填妥的申請表格連同支票郵寄至“香港品質管理協會”-- 九龍觀塘敬業街 61-63 號利維大廈 1 樓 130 室, 支票抬頭請寫“**Hong Kong Quality Management Association**”.

2. If using payment transfer, please return the bank-in slip to us by to [enquiry@hkqma.org](mailto:enquiry@hkqma.org)

如使用自動櫃員機的繳賬服務繳費，請將自動櫃員機通知書收據電郵至：[enquiry@hkqma.org](mailto:enquiry@hkqma.org)

Bank Name 銀行:	The Hongkong and Shanghai Banking Corporation Limited (HSBC) 香港上海滙豐銀行有限公司
Account Number 帳號:	019-147404-001
Account Name 帳戶名稱:	Hong Kong Quality Management Association

以 下 由 協 會 填 寫

- 取錄
- 候補
- 不獲取錄, 原因\_\_\_\_\_

收到表格日期: \_\_\_\_\_ 通知上課日期: \_\_\_\_\_

收到費用: \_\_\_\_\_ 現金或支票號碼: \_\_\_\_\_

收據編號: \_\_\_\_\_ 銀行入數日期: \_\_\_\_\_